

BOTANICA LAKES HOMEOWNERS ASSOCIATION, INC

C/O RESORT MANAGEMENT

12811 KENWOOD LANE #211

FORT MYERS, FL, 33907

NEW RESIDENTS REQUIREMENTS

COMPLETED ASSOCIATION REQUIREMENTS FORM

COMPLETED GATE HOUSE SECURITY INFORMATION FORM

APPLICATION PROCESSING FEES

Please mail all completed forms including:

- **\$100.00 transfer fee (\$50.00 made payable to Resort Management and \$50.00 made payable to Botanica Lakes)**
- **Completed Sales Contract**

Please mail all of the above information and this 6 page packet to:

Resort Management

12811 Kenwood Lane #211

Fort Myers, FL, 33907

BOTANICA LAKES HOMEOWNERS ASSOCIATION, INC

C/O RESORT MANAGEMENT

12811 KENWOODS LANE #211

FORT MYERS, FL, 33907

TO: ALL NEW OWNERS

FROM: THE BOARD OF DIRECTORS

RE: ASSOCIATION REQUIREMENTS

Please be advised that as a new owner in Botanica Lakes Homeowners Association, Inc. you are now a member of the Homeowners Association. This memorandum is to advise you of your responsibilities as a member of the association.

- 1) As a member of the Association you are agreeing to abide by the Association's documents as recorded in Lee County Records. If you have not received a copy of these documents from the seller of your unit, they are available to your through your title company.
- 2) As a member of the Association you are agreeing to abide by the Rules and Regulations as set forth by the Association's Board of Directors. Please contact Resort Management (239-628-3887) for a copy of the Rules and Regulations.
- 3) Make sure your title company has verified that the homeowner fees on your new home have been paid. These fees are a lien against your unit and you could be held responsible if there are outstanding fees.
- 4) Make sure your title company forwards a copy of your Warranty Deed to Resort Management. This must be done in order for the home to be transferred into your name in the official records of the Association. The management company will not change the name on the official records without receiving this information, which in turn could hold up any correspondence concerning association matters from reaching you.
- 5) It is your obligation to make sure that the mailing address and telephone numbers are kept up to date with the management company.
- 6) Homeowner's fees are due in advance on the first day of each month. A statement will be mailed to you as a courtesy prior to the time when fees become due. It is your responsibility to pay these fees even if you do not receive a statement. Please contact Resort Management for further details. Should you have any further questions concerning homeowners association, please contact Resort Management 239-628-3887 and they will be happy to assist you.

I UNDERSTAND THE REQUIREMENTS AND OBLIGATIONS AS SET FORTH ABOVE AND AGREE TO COMPLY WITH THE SAME

Purchaser: _____ Print Name: _____

Purchaser: _____ Print Name: _____

Property Address: _____

Date: _____

BOTANICA LAKES

IMPORTANT GATE HOUSE SECURITY INFORMATION

Check one: _____ Owner _____ Tenant

Projected Closing Date: _____

Resident(s) Name(s): _____

Address: _____

Home Phone: _____

Cell Phone: _____

OCCUPANTS LIVING AT THIS ADDRESS (Above the age of 16):

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

AUTHORIZED VISTOR(S):

1) _____ 2) _____

3) _____ 4) _____

5) _____ 6) _____

7) _____ 8) _____

9) _____ 10) _____

BOTANICA LAKES
AUTHORIZED VENDORS

COMPANY NAME, TECHNICIAN NAME (IF APPLICABLE):

Cleaning Staff: _____

Pool Service: _____

Pest Control: _____

Other: _____

Other: _____

Other: _____

Please mail, fax or email the completed form to Botanica Lakes at:

Fax: 239-561-6242

We also have a drop box located at the clubhouse outside of the office for your convenience.

Please note!!

**THIS SYSTEM WILL NOT BE OPERATIONAL UNTIL THIS FORM IS COMPLETED,
RETURNED AND INPUTTED INTO THE SECURITY SYSTEM.**

BOTANICA LAKES

NEW RESIDENT

INFORMATION FORM AND WAIVER

Thank you for taking a moment to complete our new Resident Information Form. This information will be maintained in your file. It will be your responsibility to update this form as necessary with new information.

HOUSEHOLD MEMBERS

Are you the homeowner or renter? _____

Name (Last, First)	Relationship	Phone	Age	Office Use Access Card #

HOUSEHOLD INFORMATION

Address: _____

Lot #/Account #: _____

Email: _____

Home Phone: _____

Alternate Phone: _____

Pets: Yes or No _____

Number of Pets _____ Type of Pet _____ Breed _____

BOTANICA LAKES

GENERAL INFORMATION

Please fill in yes or no for the information below

Would you like your name and address included in the Residents Directory? _____

Would you like to receive the emails on programs and events? _____

Does anyone in your family have special needs you would like us to be aware of? _____

If yes, please provide specific information below:

Please list the names of any individuals in your household that might be interested in volunteering to assist with programs and events.

ASSUMPTION OF RISK AND WAIVER OF LIABILITY

The undersigned, either being over the age of 18 years, or have the express permission of my parents and/or guardian that I have inspected the facilities and programs being offered by the facility and I am fully aware of the dangers and risk of injury inherent in my use and participation. In consideration of the permission granted me to avail myself of the facility, I hereby release the facility, its owners, their officers, agents and employees from any and all liability for loss, damage or injury that I, or my family may sustain by reason of my activities at the facilities. I understand that aerobic exercise and athletic fitness training or program participation can be dangerous and that the facility requests that I consult with my physician with respect to any past or present illness or injury that may affect my participation in or my ability to engage in exercise and activities at the facility. I warrant that I have the right to authorize the forgoing uses and do hereby agree to hold harmless facility, its owners, their agents, and employees of and from any and all liability of whatever nature which may arise out of result from such uses.

Name (Last, First)	Signature	Date